

Annex. Learning outcomes and criteria for verification within individual units – logistics technician

| Learning outcomes and criteria for verification within the 'Health and Safety at Work' unit | |
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| Learning outcomes | Verification criteria |
| Student: | Student: |
| Complies with rules on health and safety at work, fire protection, environmental protection and ergonomics. | <ul style="list-style-type: none"> – uses terminology on health and safety at work, fire protection and environmental protection – organise work with the required level of protection of health and life against risks in the working environment – describes fire protection rules – identifies fire safety information signs – pays attention to others implementing principles of health and safety at work, fire safety, environmental protection and ergonomics; – uses personal protective equipment in the execution of professional tasks – applies the rules for the organisation of workstations related to the use of equipment – uses instructions for the use of technical equipment in the performance of professional tasks |
| Learning outcomes and criteria for verification within the 'Organisation of warehouse work' unit | |
| Learning outcomes | Verification criteria |
| Student: | Student: |
| characterises storage facilities and equipment for the performance of professional tasks | <ul style="list-style-type: none"> – uses stock storage facilities in accordance with the established storage system – selects measuring equipment and auxiliary equipment for determining the quantity and quality of stock – uses additional equipment in the storage processes – uses short-lived transport equipment for the movement of stock in the warehouse |
| characterises storage processes | <ul style="list-style-type: none"> – specifies the operations carried out in each storage area – indicates the steps to be followed during the execution of the storage operations |
| optimises the use of space and storage space | <ul style="list-style-type: none"> – uses methods to determine the best solution for space and storage space |
| uses statistical measures to perform professional tasks | <ul style="list-style-type: none"> – calculates core statistical indicators – uses the results of statistical analysis in carrying out professional tasks |
| secures documents to be kept | <ul style="list-style-type: none"> – prepares and stores documents for storage in accordance with the internal procedure |
| Learning outcomes and criteria for verification within the unit "Storage, reception and distribution of stock" | |
| Learning outcomes | Verification criteria |
| Student: | Student: |

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| monitors stock | <ul style="list-style-type: none"> – sets out systems and facilities for monitoring stockholding conditions – selects equipment to monitor storage conditions – monitors the actual stock situation in storage – adjusts stock storage conditions based on the observation of stock changes and readings on monitoring devices – calculate stock (e.g. current, maximum, securing) |
| stores stock, taking into account their natural and technical susceptibility to storage | <ul style="list-style-type: none"> – selects the method of storage to the natural and technical susceptibility of stock – selects the optimal storage place for stock – means the location of stock in storage |
| complies with management rules packaging, auxiliary materials and waste in the warehouse | <ul style="list-style-type: none"> – describes packaging classified according to different criteria – store packaging, waste and secondary raw materials in accordance with the guidelines – documents packaging management in storage processes – secures waste and secondary raw materials in accordance with the law |
| takes goods into a warehouse | <ul style="list-style-type: none"> – uses equipment to assist the entry of goods into the warehouse – reads the labels on the packaging in order to properly receive and protect the goods – carries out the quantitative collection of the goods – performs qualitative acceptance of goods – uses measuring devices when goods are taken into storage – selects the storage location of the incoming goods – prepares stock intake documentation in accordance with internal requirements |
| releases stock (e.g. materials, finished goods, goods) from the warehouse | <ul style="list-style-type: none"> – completes stock to be delivered according to order – describes the safety features issued for the transport of cargo units – selects packages into stock or cargo, means of transport and order conditions – secures cargo in accordance with applicable rules – marks supplies, loads or transport packages as required – carries out a quantitative and qualitative check of the stock or cargo delivered – prepares stock delivery records in accordance with internal requirements |
| Learning outcomes and criteria for verification within the unit “Securing the stock balance” | |
| Learning outcomes | Verification criteria |
| Student: | Student: |

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| secures and controls assets and stock balance | <ul style="list-style-type: none"> – secures the company’s assets in the warehouse using the security systems used in the warehouse – describes the procedure for carrying out checks on the quantity and quality of stock – describes the inventory procedure – participates in the inventory in various roles – compiles inventory documentation |
| Learning outcomes and criteria for verification within the unit “Customer Service” | |
| Learning outcomes | Verification criteria |
| Student: | Student: |
| conducts a sales conversation in accordance with interpersonal communication rules | <ul style="list-style-type: none"> – recognises the storage needs of customers and contractors – applies the principles of interpersonal communication when conducting a sales conversation |
| prepares the commercial offer of the warehouse | <ul style="list-style-type: none"> – selects the commercial offer of the warehouse to the customer’s needs – prepares a commercial offer of the warehouse to the customer or the contractor |
| conducts the complaint processing | <ul style="list-style-type: none"> – processes complaints – prepares a reply to a complaint – secures goods accepted for expert evaluation |
| Learning outcomes and criteria for verification within the unit “Planning, organising and documenting transportation processes” | |
| Learning outcomes | Verification criteria |
| Student: | Student: |
| plans to implement transportation services | <ul style="list-style-type: none"> – draws up the transportation service execution plan on the basis of the terms of the assignment – sets out methods for determining the best route – calculates the driving and working time of the means of transport – defines the itinerary – selects the technical means to carry out loading, handling and unloading during the transport service – selects the means of transport to the quantity and type of cargo, the conditions of the order, the number of persons transported or the live animals |
| organises transportation processes | <ul style="list-style-type: none"> – defines the characteristics of cargo that determine their transportability – manages transport packaging as required – prepares loading units according to order, type of good and technology – labels cargo and means of transport as required |

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| | <ul style="list-style-type: none"> – selects the system and accessories for securing the load – secures cargo in accordance with applicable rules – selects systems for monitoring and recording means of transport and cargo |
| documents the implementation of transport processes | <ul style="list-style-type: none"> – distinguishes documents used in the transport process in different transport modes – compile the documentation necessary to perform the transport service according to the chosen technology – assess the correctness and completeness of the prepared documentation |
| Learning outcomes and criteria for verification within the unit “Communication in English” | |
| Learning outcomes | Verification criteria |
| Student: | Student: |
| uses basic vocabulary in English enabling the professional activities to be carried out | <ul style="list-style-type: none"> – understands simple oral, explicit and standard English language – examines and interprets short written texts related to the performance of typical professional activities – identifies and applies language means to carry out professional activities – formulates short and understandable words and written texts on their own; – uses some formal English – simplifies (if necessary) statements, replaces unknown words with others, uses non-verbal means – completes the Log of Practice in English |
| Learning outcomes and criteria for verification within the unit ‘Personal and social competence’ | |
| Learning outcomes | Verification criteria |
| Student: | Student: |
| respects the principles of good behaviour and work ethics | <ul style="list-style-type: none"> – applies the principles of good behaviour – applies generally accepted standards of behaviour in the working environment, taking into account the culture of the host country – complies with the principles of dress code in the workplace |
| improves professional skills | <ul style="list-style-type: none"> – shows willingness to acquire new skills on their own initiative – improves performance of professional tasks (e.g. in terms of quality/speed of work) |